



**Provincial/Territorial Staff Call  
May 17th, 2023 - 12:30pm EDT**

**Meeting Minutes**

- 1. Welcome and Land Acknowledgement**
- 2. Safe Sport**

**Independent Third Parties**

Ballantyne reminded P/T' to share with her their ITP to be able to triage complaints and stressed the need to have an ITP in place.

**Safe Sport Policies**

P/T's who have not yet updated their Safe Sport policies to reflect the removal of the Universal Code of Conduct to Prevent and Address Maltreatment in Sport (UCCMS) were asked to ensure those policies are updated as this no longer applies to them.

**Sport Canada Announcement**

Sport Canada recently (May 11) announced that all NSO's will be required to fully adopt the foundational governance principles in the Canadian Governance Code by April 2025. While Softball Canada has been exploring these changes, they will now be required.

NSO's will also be required to have an athlete representative on their board of directors. This supports the proposed changes Softball Canada has been working towards in the governance review. BC asked if this is something P/T's should explore and what level of athlete. Ballantyne suggested it would be good to explore at the P/T level as athlete voices should be at the heart of decision making. It was suggested that someone at the highest level be considered as they would have more experience to share.

A public registry of sanctions will be put into place. P/T's were asked who currently has a public registry (ON & BC). Others submit to their Provincial/Territorial Sport Organizations (Sask.). All P/T's were asked to be aware of where these sanctions are kept in house as we will need to move forward in creating a nationwide registry.

**3. Diversity, Equity, Inclusion**

**Upcoming Months/Days:**

June – Pride Month

June 21 - National Indigenous Peoples' Day

June 24 – St John Baptiste Day

Canadian Center for Diversity and Inclusion Diversity Calendar:  
<https://www.edi.uwo.ca/resources/2816-2023-Diversity-Calendar-PDF.pdf>

### **New Committee Members**

Sarah Manfred (QC) Co-chair  
Kareena Zanolli (AB) (BOD) Co-chair  
Sarah Walz (YK)  
JR Simpson (SK)  
Dakotah Pratt (AB)  
Kim Stemshorn (ON)  
Terry Klein (SK)  
Brent Foote (NL)

## **4. Coaching**

### **Coaching Development Pathway Survey**

Please share the link with your coaching contacts at all levels. The survey will be open until May 31<sup>st</sup>. The more responses we gather the better for this project.

<https://www.surveymonkey.com/r/CoachDPsurvey>

### **Locker Notifications**

Ballantyne will no longer be sending approval emails for events that are approved, only for those which are not approved and are missing information. This will cut down on unneeded emails. Also, events will only be approved once a week (likely Fridays), please keep this in mind if following up.

### **Coaching Development Committee (CDC) update**

To align with Softball Canada's governance review and commitment to diversity and inclusion, the CDC TOR have been updated and an open application process for members will take place. A timeline and additional process information will be provided to the P/T's and we would ask that when the time comes to please share with individuals within your P/T's who would be good candidates.

### **Canadian Championship Certification Reminders**

Please ensure your coaches are aware of the requirements for Canadian Championships: <https://softball.ca/programs/coaching/nccp-training/coaching-standards>

P/T's are responsible for hosting clinics to meet the needs of their coaches who anticipate attending a Canadian Championship.

SC website will be updated to reflect the changes at the 2022 SC AGM regarding coaches certification requirements being removed at U23 Men & Women and Men and Women levels this week.

## 5. Canadian Championships

- Slo-Pitch Team Contacts by May 19
- Fast Pitch COP deadline June 7
- Team Fees
  - o \$850/team in all categories. Deadline to send cheque by June 30, 2023.
  - o Softball Canada will provide invoice if requested.
  - o Slo-Pitch: All teams have been accepted.
  - o Fast Pitch: Send cheque AFTER SC has confirmed they can take all your teams.
- **IMPORTANT NOTE: For the U19 Women's Canadian Championship (Langford, B.C.) in particular, hotel room costs are high, and availability is very low. Please ensure your teams are aware of this.**
- **Please ensure to book hotels for all championships early as rates and availability could change**
- Summer Intern – Kaitlyn Hickey
  - o Main responsibility is supporting Canadian Championships, may reach out for other programs.

## 6. Umpire Program

### 2022/2023 paper Rulebook

- We are out of stock on the paper English version and will not be ordering more until the new one comes out in 2024.
- The online version is available
- Many of you still have stock that you may be able to sell off to PTs who may not.

### Banners and Posters – Umpire promo

- Looking at recruitment moving forward.
- The banners and posters for your usage if needed.
- The banners can be personalized and printed and are in dropbox:

<https://www.dropbox.com/scl/fo/777f6ahynksqk24prhu2k/h?dl=0&rlkey=n2gvjfhv6p6srzqppmp0jzeb>

- The banners only have photos and bilingual tag lines for recruitment
- The link is for the banners but there are poster designs available if needed

### National Director of Umpires Call for applications

- Jeff is not re-applying for the NDU position so it is open.
- The deadline is coming up May 31

### Umpire Certification Manuals

- manuals are still available in print but this is print on demand (order from Melissa) or \$10/PDF (password protected).
- For PDF files, send Donna a list of names/emails for your clinics and she will forward the manuals. Need a few days before the clinics.

## **Umpire nominations to Canadian Championships**

-A reminder these were due May 1. If you have not sent these in, please do so ASAP.

## **7. Programs**

### **Timbits Softball**

- The medals were scheduled to arrive to each P/T in the beginning of May, if you have set to receive your medals, please email [cburton@softball.ca](mailto:cburton@softball.ca)
- For next season, if you still have medals you have yet to use, please submit an inventory to [cburton@softball.ca](mailto:cburton@softball.ca)
- Softball Canada would prefer for P/T to order additional shirts in the original shipment of Timbits T-shirts however, if a P/T would like to order additional shirts after the fact they may do so through Home Run Sports (you can email [cburton@softball.ca](mailto:cburton@softball.ca) to get connected). Everything after that will be dealt with through a case-by-case process.
- We encourage you to continue to pass along the message to your local associations that we are always looking for people to share videos/photos of Timbits Softball participants. You can email [cburton@softball.ca](mailto:cburton@softball.ca) or you can tag Softball Canada on social media/ use the hashtag #TimbitsSoftball

### **Border Battle**

- We are planning on releasing the rosters for the Men's and Women's team shortly

## **8. Social Media Content**

- As a reminder, please tag us in your social content. We love promoting all your content but sometimes we don't always see it, so please be sure to tag us so we can reshare across the Softball Canada channels.

## **9. 2029 Canada Games Sport Selection Process**

- Review [P/T Assessment Categories](#)
- Note: The Province of Quebec will complete their own ranking using assessment criteria based on:
  - o Quebec's "Programme de soutien au développement de l'excellence" (excellence support program)
  - o Number of high-performance athletes in the sport/discipline
  - o Number of "sport study" programs in Quebec schools as well as number of participants in these programs
  - o Inclusion in Quebec Games and Olympic Games

## 2.2 MINIMUM ELIGIBILITY CRITERIA

The National Sport Organization (NSO) that administers the sports/disciplines being considered for inclusion on the 2029 CSG program must meet the following criteria:

1. The NSO must be funded or eligible for funding from Sport Canada. NSOs currently recognized by Sport Canada as being eligible for selection can be found in Appendix A. The exception to this are sports/disciplines that may be put forth as Host Choice, as described in section 2.4.
2. The NSO must be a signatory to the Office of the Sport Integrity Commissioner (OSIC) or have committed to becoming a signatory no later than September 1, 2023. All NSO staff, volunteers, contractors and officials who work on the Canada Games file must be subject to the authority of the OSIC (this does not include coaches, athletes, staff, volunteers, contractors of Provincial/Territorial Sport Organizations (P/TSOs), unless directly engaged in NSO work related to the Canada Games, such as a committee responsible for Canada Games decisions).
3. All Provincial/Territorial Sport Organizations (P/TSOs) recognized by the NSO must:
  - Commit to having a published independent complaints and discipline mechanism that all P/TSO members, staff, contractors and volunteers are subject to, no later than January 1, 2025.
  - Commit to having published team selection criteria no later than August 1, 2028.
  - Commit to having a published independent appeal mechanism in place no later than August 1, 2028.

The NSO must commit to signing the 2029 Canada Summer Games Sport Program Agreement no later than 6 months after the sport has been selected to the program. A draft of the Sport Program Agreement can be found in Appendix B.

- Team Selection Criteria Templates:

[2021 Junior Women's National Team Selection Criteria](#)  
[2019 Junior Men's National Team Selection Criteria](#)

\*Opportunity to include Appendix 2 – Performance Guidelines from Canada Summer Games Technical Package.

- Final 2029 Sport Selection Process will be shared with P/T's upon release by the Canada Games Council.

- Submission Timelines

Final 2029 Sport Selection Process and questionnaire sent to National Sport Organizations	June 1, 2023	CGC Staff
2029 Sport Selection application (questionnaire) due to the CGC	July 14, 2023	National Sport Organizations
2029 Sport Selection data sent to Provincial/Territorial Governments for validation	August 1, 2023	CGC Staff
CGC Sport & Games Committee selects first 80% of Games quota	September 2023	CGC Sport & Games Committee
CGC Board of Directors ratifies 2029 Sport Selection decision of CGC Sport & Games Committee	September 2023	CGC Board of Directors
National Sport Organizations informed of 2029 Sport Selection decision on first 80% of Games quota	September/October 2023	CGC Staff
Public Announcement of 2029 sport selection decision	October 2023	CGC Staff
2029 Bid Committees or host jurisdiction Government submits Host Choice sports to CGC	As part of phase 1 of Bid Process - Dates TBC	Bid Committees / Host Jurisdiction
Public Announcement of 2029 Host Choice sport decision	Following Award of the 2029 Games - Dates TBC	CGC Staff
Final sports/disciplines selected to the 2029 Canada	No later than 36 months pre Games	CGC Sport & Games Committee

\*Based on feedback from NSO's, the Canada Games Council is looking at extending the due date for the 2029 Sport Selection application from July 14 to mid-September.

**10. Governance and Bylaws**

- Steve Indig review – Tuesday May 30
- Please ensure you pass along the details to your P/T President or delegate so they can be on the call as well.