

## Appendix D – Request for Vulnerable Sector Check

*Note: Softball Canada will be required to modify this letter to adhere to any requirements from the VSC provider*

### INTRODUCTION

Softball Canada is requesting a Vulnerable Sector Check for \_\_\_\_\_ [insert individual's full name] who identifies as a \_\_\_\_\_ [insert gender identity] and who was born on \_\_\_\_\_ [insert birthdate].

### DESCRIPTION OF THE SOFTBALL CANADA

Softball Canada is a not-for-profit national organization for the sport of softball located in Ottawa, Ontario.

### DESCRIPTION OF ROLE

\_\_\_\_\_ [insert individual's name] will be acting as a \_\_\_\_\_ [insert individual's role]. In this role, the individual will have access to vulnerable individuals.

### CONTACT INFORMATION

If more information is required from Softball Canada, please contact the Screening Committee Chair:

Mike Branchaud – [mbranchaud@softball.ca](mailto:mbranchaud@softball.ca)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_