**Prior to every practice or game, assess the following facility characteristics before allowing players onto the diamond. On the form, indicate if the characteristic is “Ok” or indicate the “Correction Code”. In the “Problems and Adjustments” space provided, describe the problem and possible adjustment you feel is needed to make the diamond safe.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Diamond:** |  | **Date (dd/mm/yy):** |  |
| **Item** | **Possible Risks** | **Ok (✓)** | **Correction****Code** | **Problems and Adjustments** |
| **ENVIRONMENT:**Playing surface and installations | Playing Surface (Even, No holes) |  |  |  |
| Playing Surface (Clean, No debris) |  |  |
| Immovable Objects (Fences, Posts, Home Plate) |  |  |
| Weather (Rain, Sun, Hot, Cold, Lightning) |  |  |
| Other: |  |  |
| **EQUIPMENT:**Team / Individual  | Balls |  |  |  |
| Bats |  |  |
| Bases |  |  |
| Gloves |  |  |
| Helmet |  |  |
| Catcher’s Equipment |  |  |
| Field Markers |  |  |
| Clothing / Uniforms |  |  |
| Shoes / Cleats |  |  |
| Other: |  |  |
| **FIRST AID** | Latex Gloves |  |  |  |
| Band-aids |  |  |
| Bandages |  |  |
| Gauze Pads |  |  |
| Adhesive Tap |  |  |
| Skin cream (Abrasions) |  |  |
| Scissors |  |  |
| Tweezers |  |  |
| Plastic Bags (ice) |  |  |
| Medical Contact Info |  |  |
| Sun Screen |  |  |
| Other: |  |  |
| **HUMAN FACTORS** | Crowding (Enough Space) |  |  |  |
| Grouping (Participant size, skill level, age) |  |  |
| Spectators / Parents |  |  |
| Other: |  |  |
| **Correction Codes:** 1 - add 2 - replace 3 - modify 4 - discard 5 - clean 6 - repair 7 - check |

**Note:** This document, once completed, should be given to the facilities manager or local association contact. The coach should keep a copy for his/her files.

|  |  |  |  |
| --- | --- | --- | --- |
| **Coach’s Name:** |  | **Date (dd/mm/yy)** |  |
| **Signature of Coach:** |  |
| **Form given to:** |  | **Date (dd/mm/yy)** |  |
| **Signature:** |  |